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Normandy Holiday Cottages Limited

Marian House  
62-64 Priory Crescent  
Southsea  
Hampshire  
PO4 8RN

**LA FORGE - BOOKING FORM – HFD REF:**

HOLIDAY DATES:	ARRIVING:	DEPARTING:
RENTAL	WEEK 1	£
	WEEK 2	£
	WEEK 3	£
	SERVICE CHARGE	£50.00
TOTAL		£
HOLIDAY FRANCE DIRECT BOOKING FEE		(£34.00)
DEPOSIT 10%		£
BALANCE		£
SECURITY DEPOSIT (REFUNDABLE)		£200.00

**FULL BALANCE INCLUDING SECURITY DEPOSIT TO BE PAID ONE MONTH BEFORE HOLIDAY START DATE.**

NAME:

ADDRESS:

TELEPHONE:

EMAIL:

NAME AND AGE OF ALL PEOPLE IN THE PARTY:

**BY PAYING THE BOOKING FEE YOU ALSO AGREE TO ABIDE BY OUR BOOKING CONDITIONS.**

email: [andy@le-plessis-lastelle.com](mailto:andy@le-plessis-lastelle.com), [kev@le-plessis-lastelle.com](mailto:kev@le-plessis-lastelle.com), web: [www.le-plessis-lastelle.com](http://www.le-plessis-lastelle.com)

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Directors: E L Doyle, J J Doyle

Normandy Holiday Cottages Limited, Registered In England No:05946035. Registered Office As Above

# BOOKING CONDITIONS

## 1. Brochure and Accuracy

Whilst every effort has been made to ensure that all advertising material is accurate at the time of publication, we cannot be held responsible for changes or matters outside our control. All information is given in good faith but no warranties are made regarding information provided, either written or oral.

## 2. Booking and Payment

Bookings can be made by e-mail or post and confirmed within 7 days using the Booking Form supplied and enclosing a deposit of 10% (non refundable) or if you are booking less than one month before departure, the full price. Under no circumstances can the prescribed number of persons per booking form be exceeded. The final payment becomes due one month before your holiday date. There will be no refund 21 days before arrival. If the full amount plus the security deposit is not received by the due date we reserve the right to cancel the booking.

## 3. Prices

Prices are per week and are inclusive of electricity, gas, water and the provision of bed linen and towels (if requested) but do not include towels for use outside the La Forge. Please note that there is an additional service charge of £50.00 added to each booking. This charge is for a professional cleaning service and inspection once guests have departed. We still expect all guests to look after La Forge during their stay and on departure to leave La Forge as clean and tidy as found on arrival.

## 4. Cancellation

It is recommended that you take out insurance to protect the risk of cancellation from the time of booking and for medical, baggage cover etc. whilst abroad. Should La Forge be unavailable on the day stated, due to unforeseen circumstances, every attempt will be made to relocate guests. If this is not possible, all rent monies will be refunded without question but no further liability will fall upon the owners.

## 5. Your Responsibilities

La Forge will be cleaned before your arrival and we respectfully ask you to remember that you are staying in someone else's home and to leave it clean and tidy when you depart. If extra cleaning is required a further charge of £50.00 will be levied. Breakages should be reported to the owners in order that it can be rectified before the following guests arrive. Please do not arrive at La Forge before 5.00 pm. and kindly leave by 10.00 am. on the day of departure (otherwise you could be charged extra rental) in order to give enough time between guests to ensure that La Forge is ready.

## 6. Security Deposit

The security deposit will be refunded in full after any extra cleaning, breakages and minor damage to La Forge and its property have been rectified. You will also be personally liable for any deliberate damage from misuse or negligence to La Forge and its property for the full cost of the repair.

## 7. Complaints

In the event of any complaint arising, either on arrival or after occupation has commenced, this should be brought to the attention of the owners immediately so that remedial action, where necessary, can be taken without delay. They will do everything possible to deal with any difficulties both quickly and effectively. The owners retain the right to enter La Forge at any reasonable time to deal with any complaints and to carry out any repairs deemed necessary to La Forge or equipment. Any complaint after departure must be in writing within 14 days of your departure.

## 8. General

Whilst every possible effort will be made to maintain the household equipment in good order for the enjoyment of our guests we cannot accept liability in the event of any unforeseen calamity but would ask you to bear with us whilst we attempt to rectify the problem as soon as possible. We do not accept smokers and would appreciate you smoking outside. If La Forge needs to be fumigated due to excess smoke a minimum charge of £50.00 will be levied.

## 9. Car Parking

Allocated parking at La Forge is at the owners risk.

## 10. These conditions are governed by English law.