

HOLIDAY RENTAL AGREEMENT

For the exclusive holiday use of Manoir Les Gaillardoux

This Holiday Rental Agreement (The Agreement) is made between us, Your Hosts (Josiane and Bob WILEMAN), and yourself the undersigned as The Client (The Leading Guest).

As of the date on the signature page of this Agreement, the signatories agree as follows:

1. **The Property:** The holiday rental property (the Manoir) is located at Chemin Roubert, Montdoumerc 46230, France.

Our weekly fee includes:

- Exclusive use of Manoir Les Gaillardoux for a party not exceeding 12 guests
- Towels for bathrooms and the swimming pool – towels changed weekly on Saturdays, when multiple week stay
- Bed linen – the beds are made before your arrival - linen changed weekly on Saturdays, when multiple week stay
- Electricity
- Water
- Weekly cleaning of kitchen, bathrooms & wcs on Saturdays (usually 10.00am-12.00 noon) when multiple week stay
- Complimentary Guests Welcome pack
- Complimentary information about the property's House Rules and about activities in the area.

Excluded from our weekly fee:

- Local taxes / « taxe de séjour » chargeable per person and per night for adults (18 year old and above). The tariff applicable to guests of Manoir Les Gaillardoux in 2019 is 1.65 euros per person/per night.
- Any optional services agreed in advance between the Client and your Hosts, for which a float will be required.

The property is fully furnished and equipped indoors and outdoors including:

- Kitchen equipment and appliances, with utilisation manuals
- Dishwasher with supply of consumables
- Washing machines and dryer and consumables for all machines
- Free Wi-Fi
- HiFi and TV
- Pool table and books in the Library Room and petit salon
- CD's, DVD's and games in the main lounge.
- Veranda with indoors armchairs
- 12 swimming pool loungers with cushions
- Additional armchairs and table by the pool

- Outdoors benches
 - 1 large outdoors BBQ
 - Table and chairs to sit 12 on the terrace
 - 4 reception rooms, including 1 dining room and 1 billiard/library room
 - One child high chair & one infant cot with mattress and pillow
 - 6 bedrooms with own en-suite shower room and wc
 - BEDS:
 - Bedroom 1: One double bed
 - Bedroom 2: Double 180cm wide, or 2 singles each 90cm wide
 - Bedroom 3: Double 180cm wide, or 2 singles each 90cm wide
 - Bedroom 4: Double 180cm wide, or 2 singles each 90cm wide
 - Bedroom 5: Double 180cm wide, or 2 singles each 90cm wide
 - Bedroom 6: Double 180cm wide, or 2 singles each 90cm wide

 - Bed arrangement as single or double will be agreed with you nearer the date of your arrival, so that our team can prepare the rooms before your arrival.

 - **An inventory list** will be shown to you on arrival. It is not possible for it to be all inclusive. The same list will be checked in your presence or immediately after your departure and any missing items noted by our representative. We reserve the right to ask you to kindly countersign this inventory list on your departure. For security reasons, **the content of this inventory is confidential** so no hard copy will be given to you. We would appreciate your discretion and co-operation in this respect.

 - The Manoir is thoroughly cleaned by our team before your arrival and after your departure. Before you leave would you please ensure all furniture and tableware are returned to their original places and the Manoir left tidy inside and outdoors.

 - Should the Manoir require extra cleaning after your departure, we reserve the right to make a deduction from the refundable deposit.

 - We invite you to inspect the property on arrival, with our representative. If the premises appear dirty or damaged, this should be mentioned immediately to our representative who will remedy to it promptly. Should a piece of equipment fail to operate as it should during your stay, please immediately inform our designated representative, who will endeavour to sort out the problem promptly.
2. **Rental Party.** Your party shall consist of the guests named in appendix to this Agreement.
3. **Maximum occupancy:** The maximum occupancy is limited to 12 people, including children, plus 1 baby sleeping in the cot.

Term of the Holiday Rental Agreement: The Holiday Rental Agreement begins at 4pm on Saturday, on the check-in date shown on the Booking Confirmation and ends at 10am on the check-out date. Also shown on the Booking Confirmation.

The Leading Guest undertakes to occupy and vacate the Manoir with their party accordingly. Failure to do so may result in additional late fees set at 1/7th of the original weekly booking fee, unless agreed in advance of the stay.

4. **Minimum stay:** This property requires a 7-night minimum stay starting on Saturday. If the rental is taken for less, we reserve the right to charge for the minimum stay.
5. **Holiday Rental Agreement and House Rules:** you agree to abide by them at all times while at the property and shall cause all members of your rental party and anyone you permit on the property to abide by this Agreement and these Rules at all times while residing at the property.

Please note that the entire inside of the property is a No Smoking area and pets are not allowed anywhere on the property.

6. **Access:** Guests shall allow the Host and authorised personnel access to the property for purposes of inspection, maintenance, or housekeeping.

This applies especially to routine gardening and plant watering, pool inspection, testing and maintenance, and housekeeping. The Host and team shall exercise this right of access in a reasonable manner by advising the Leading Guest accordingly (Unless in emergency).

The Leading Guest will be given a set of keys for the outside doors and these must be returned on departure. If you fail to return these keys or any keys belonging to the property on departure, a deduction from the deposit may be incurred.

7. **Rental Rate & Fees:** The rental rate and fees are set out in the Confirmation of Booking. However, they exclude charges for any supplementary services you may request, which we will be pleased to arrange on your behalf, if possible (cooking, shopping, additional housekeeping/maid service, etc.), and for which a **float** will be requested from you in advance, to allow us to pay for them.

A statement of account will be rendered soon after your departure and any differences on the advanced float refunded by the party owing to the other.

The security deposit will be used to recover the cost of any breakages, damage or loss that may be caused to the property and its contents by your party, the full value of which will remain your responsibility should the deposit prove insufficient to cover the cost of replacement or repair. We therefore advise that you have an insurance to cover such eventuality. We also retain the right to deduct from this deposit any moneys owed to us by you for services rendered by us in good faith.

We hope, of course, that this precaution will prove unnecessary and that we will be able to refund the deposit in full *at the latest* within two months of your departure from Manoir Les Gaillardoux.

8. **Cancellation Policy:** If you wish to cancel the reservation, payments received by us will be refunded as follows:
 - a. The first 50% of the total Rental Fee, payable to confirm the booking, is non-refundable.

- b. The second 50% of the total fee is due at the latest 6 weeks prior to check-in date and is non-refundable if cancellation occurs less than 6 full weeks before that date. It will be refundable if paid earlier and the booking is cancelled at least 6 weeks prior to the check-in date.

The Hosts may also be entitled to cancel the Guest stay if House Rules are broken during the rental period; no refund of the fee will be made.

- 9. **Insurance:** We encourage Guests to purchase travel insurance in case of unforeseen circumstances, accidents, or other issues that may prohibit Guests from travelling or fulfilling the rental terms.
- 10. **Payment:** Acceptable payment methods are set out on the Manoir’s website. There is a facility in the Manoir’s website to enable guests to pay online. If the booking and payments are made through a Listing Agency, please see the specific Agency terms and tariffs.

Any conditions stipulated on www.ManoirLesGaillardoux.com website and in this Holiday Rental Agreement apply. You are personally acting as “The Client” for the purpose of this agreement. Our dealings are exclusively with yourself, but this Agreement and House Rules apply to all members of your party.

We will forward directions to MANOIR LES GAILLARDOUX and how to access the Manoir on receipt of your full payment.

Would you please print a copy of this document, complete it and sign it by hand, scan it and return the scanned document to us within the next few days by email to the following address Josiane.wileman@ManoirLesGaillardoux.com

Do not hesitate to contact us if you require any further information. Meanwhile, I wish you and your party an enjoyable holiday at Manoir Les Gaillardoux..

Josiane WILEMAN

Tel. +44 (0)7740 091 873
josiane.wileman@ManoirLesGaillardoux.com
www.ManoirLesGaillardoux.com

The Client confirms having read and accepted the content and terms of this Holiday Rental Agreement:

SIGNATURE: **DATE:**.....

FULL NAME & TITLE:

MOBILE PHONE NUMBER:

ADDRESS:

ANTICIPATED TOTAL NUMBER OF GUESTS:

ADULTS (FROM 18 YEARS OLD):

CHILDREN:

LIST OF ANTICIPATED ADULT GUESTS – Thank you for your cooperation: